



## General Information & Helpful Hints for LLF Grant

### This is for your information only, do NOT include it with your Application Form.

The Limestone Learning Foundation has two granting periods annually – fall and spring. Applications should be forwarded to the LLF office by the deadline by e-mail to <a href="mailto:mylesl@limestone.on.ca">mylesl@limestone.on.ca</a>. (Call Leslie Myles if you have any questions – 613-544-6925, ext. 210).

All applications are scrutinized by grant review teams (active or retired teachers, community members, parent council members, etc.) and based on the merit of the project, they are then rated as Recommended for Funding, Recommended for Consideration or Not Recommended at this Time. Recommendations are presented to the full LLF Board for final determination.

Successful applicants will be notified immediately and invited to the grants presentation evening held shortly after the approvals. Unsuccessful applicants will also be notified and a conversation with the Managing Director is possible to discuss adjustment or re-submission. (Guidance can be found in the Criteria for Support checklist in this package.)

#### WHAT WE FUND

- Projects with a focus on the arts, literacy, numeracy, science or technology
- Projects that demonstrate creativity, innovation, empowerment, equity & inclusion

#### Hints:

- Attention to the Ontario Curriculum is paramount
- Be clear and concise
- Be creative
- Project ideas need to have an emphasis on mentorship, sustainability and "pay it forward"
  - Mentorship: older students mentoring younger ones; community members mentoring students
  - Sustainability: creative ways to ensure the project has long-term results
  - Pay It Forward: building on ideas that can expand and grow into new learning possibilities
- Reviewers are looking for a project to be an enhancement to the learning experience above and beyond the everyday and something an outside observer would not expect to see
- Above all, a project must actually engage students
- Detailed budgets are important with an itemized listing of where the money will be spent and which portion is requested from the LLF
- In addition to the arts (both creative and applied), the LLF encourages applications focusing on literacy, numeracy, science or technology

## **Criteria for Foundation Support**

Please check the following information carefully against your Grant Application.

#### Your project must:

- Enhance existing educational opportunities for LDSB students
- Support initiatives in the arts, literacy, numeracy, science or technology that demonstrate creativity, innovation, empowerment, equity & inclusion
- Have a signature indicating review/support by a LDSB Principal/Superintendent
- Indicate a specific purpose, focus and timeline
- Clearly identify how LLF Grants and other sources of funding will be used
- Have a Summary Report filled out at completion of project and emailed to Leslie Myles
- Be publicly promoted and/or showcased (the Limestone Learning Foundation will promote your project and to do this will need photos, audio and testimonials as part of the Summary Report)

### We want to celebrate your success!

#### Please note:

- It is not the intent of the Limestone Learning Foundation to replace or supplement traditional government funding for public education.
- It does not fund core curriculum activities, resources or programs that would normally be considered part of the Board and/or school budgets.

#### Please review your budget carefully to ensure that your project will not be used for the following:

- For resources normally considered to be part of the Board and/or school budgets, for example:
  - capital projects (i.e. renovations, construction, major equipment)
  - indirect funding (i.e. transportation, refreshments, supply teacher coverage)
  - regular school beautification projects
  - regular in-class supplies/materials, texts, library resources and the like
  - honourarias or salaries
- To cover deficits or to retire debts
- For fund-raising activities or campaigns
- For general endowments or individual bursaries or scholarships

All applications are welcome and appreciated. However, due to limited funds available for each granting session, some projects may not receive funding and others may receive partial funding.

We thank all participants for their interest and effort.

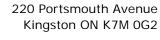
If you have questions, or for more information, contact:

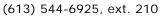
Leslie Myles, Managing Director

Limestone Learning Foundation

LDSB Board Office

613-544-6925 ext. 210 mylesl@limestone.on.ca







# **GRANT APPLICATION**

Please email completed application to: <u>mylesl@limestone.on.ca</u>.

A) API	PLICATION SUMMARY:
i)	School:
	Principal: Signature:
ii)	Learning Area of Focus: ☐ Arts ☐ Literacy ☐ Numeracy ☐ Science ☐ Technology
	Project demonstrates: $\square$ Creativity $\square$ Innovation $\square$ Empowerment $\square$ Equity & Inclusion
	Student Focus:   Elementary   Secondary   Special Education
iii)	Project Title (Important – in a few words, this tells the reviewers what you hope to achieve – be creative!):
iv)	Project Description – Explain how the project is connected to the Learning Area of Focus. Specifically describe what the students are doing and how this differs from standard classroom practice. (150 words or less:
v)	Project Start and End Dates:
vi)	Total Cost of your Project: \$

Amount Requested from the Limestone Learning Foundation: \$

vii)

## B) BUDGET:

The total cost of your project may be more than your LLF request. Provide a list of <u>all</u> expenses/purchases. Provide a list of funding sources other than LLF. Identify <u>specifically</u> how the LLF Grant portion will be spent. When completing this table, list all your items and their costs. Funding source required for the specific items. List those items and their costs then check off the box where that funding will come from. We can then determine what percentage of funding is required from the LLF.

List of Items	Cost	Qnty	Pre-	HST	Total	School	Council	Outside	LLF
	Each	,	Tax			Funded	Funded	Source	Grant
								Funded	Requested
FUNDER			Pre- Tax	HST	Total	School Funded	Council Funded	Outside Source Funded	LLF Grant Requested
		TOTAL							
				Pe	ercentage				

C) COMMI	JNITY PARTNER	S/SPONSORS.					
In reference to	additional funding s	support of your proj	ect, identify who (so	hool council, corporate	e, service organizatior	n, etc.) and what type	of involvement
community pa	rtners will have with	n project whether fi	nancial, gifts in kind	, etc.			
D) CO-ORD	INATION/PART	ICIPATION:					
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E) BENEFIT	S / OUTCOMES:	ectations what students y	will be doing & how they will be	enefit, <u>how many</u> students will benefit	now
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